

PROFESSIONAL DEVELOPMENT
PROFESSIONAL MEETINGS AND VISITATIONS

DMD
(REGULATION)

PROFESSIONAL
ABSENCES
CONFERENCES

An employee may be asked to attend conferences/meetings when such conferences have been budgeted for and/or approved by the school or department. An employee who is required by the Superintendent to represent the District at a meeting or conference will be reimbursed in full for expenses incurred.

Employee requests to attend professional conferences must be submitted to the Superintendent for approval, with the recommendation of an employee's immediate supervisor. The employee must supply information about the conference and justify the administrative and/or instructional, school-related purpose to be accomplished.

Employees may receive reimbursement for expenses at such professional conferences, subject to available budgeted funds.

CONFERENCE
PROGRAM
PARTICIPATION

To be given released time, an employee who is invited to be a speaker or major contributor at a professional conference or competition must request approval from his or her immediate supervisor.

STAFF
DEVELOPMENT
PROGRAMS

Administrators may serve as staff development or program speakers in another school district or college class, as approved by the Superintendent.

PRINCIPALS

Principals may attend one state conference per year, as well as the TASSP and TEPSA summer workshops.

EXPENSES

Travel expenses and registration fees will be paid by the District for approved activities in accordance with DEE(LOCAL) and (REGULATION).